



## BIRCHINGTON CE PRIMARY SCHOOL

### LEARNING AND GROWING; SAFE IN GOD'S LOVE

#### Wi-Fi Access Acceptable Use of Technology Policy

*Visitors are not permitted access to our Wi-Fi system unless they have the explicit permission of the Headteacher.*

*Anyone who has this permission must adhere to the following policy.*

As a professional organisation with responsibility for children's Safeguarding it is important that all members of Birchington CE Primary School community are fully aware of the Birchington CE Primary School boundaries and requirements when using the Birchington CE Primary School Wi-Fi systems, and take all possible and necessary measures to protect data and information systems from infection, unauthorised access, damage, loss, abuse and theft.

This is not an exhaustive list and all members of the Birchington CE Primary School community are reminded that technology use should be consistent with our ethos, other appropriate policies and the law.

1. Birchington CE Primary School only normally provides Wi-Fi for use by Birchington CE Primary School staff on school provided equipment.
2. I am aware that Birchington CE Primary School will not be liable for any damages or claims of any kind arising from the use of the wireless service. Birchington CE Primary School takes no responsibility for the security, safety, theft, insurance and ownership of any device used within Birchington CE Primary School premises that is not the property of Birchington CE Primary School.
3. The use of technology falls under Birchington CE Primary Online Safety & Acceptable Use of Technology Policy (AUP), Child Protection & Safeguarding Policy and Staff Code of Conduct (applicable to all volunteers and visitors while on our school site) which all pupils and volunteers must agree to and comply with.
4. Birchington CE Primary School reserves the right to limit the bandwidth of the wireless service, as necessary, to ensure network reliability and fair sharing of network resources for all users.
5. Birchington CE Primary School owned information systems, including Wi-Fi, must be used lawfully; I understand that the Computer Misuse Act 1990 makes the following criminal offences: to gain

unauthorised access to computer material; to gain unauthorised access to computer material with intent to commit or facilitate commission of further offences or to modify computer material without authorisation.

6. I will take all practical steps necessary to make sure that any equipment connected to the Birchington CE Primary School service is adequately secure, such as up-to-date anti-virus software, systems updates.
7. Birchington CE Primary School's wireless service is secured via a password and there is a second layer of authentication for any new requests for access. Despite this Birchington CE Primary School cannot guarantee the safety of traffic across it. Use of Birchington CE Primary School wireless service is done at my own risk. By using this service, I acknowledge that security errors and hacking are an inherent risk associated with any wireless network. I confirm that I knowingly assume such risk.
8. Birchington CE Primary School accepts no responsibility for any software downloaded and/or installed, email opened, or sites accessed via Birchington CE Primary School's wireless service's connection to the internet. Any damage done to equipment for any reason including, but not limited to, viruses, identity theft, spyware, plug-ins or other internet-borne programs is my sole responsibility; and I indemnify and hold harmless Birchington CE Primary School from any such damage.
9. I will respect system security; I will not disclose any password or security information that is given to me. To prevent unauthorised access, I will not leave any information system unattended without first logging out or locking my login as appropriate.
10. I will not attempt to bypass any of Birchington CE Primary School's security and filtering systems or download any unauthorised software or applications.
11. My use of Birchington CE Primary School Wi-Fi will be safe and responsible and will always be in accordance with this AUP and the law including copyright and intellectual property rights. This includes the use of email, text, social media, social networking, gaming, web publications and any other devices or websites.
12. I will not upload, download, access or forward any material which is illegal or inappropriate or may cause harm, distress or offence to any other person, or anything which could bring Birchington CE Primary School into disrepute.
13. I will report any Online Safety concerns, filtering breaches or receipt of inappropriate materials to the Headteacher & Lead DSL - MRS Louise Wilson or a Deputy DSL as soon as possible.
14. If I have any queries or questions regarding safe behaviour online, I will discuss them with the Headteacher & Lead DSL or a Deputy DSL as soon as possible.
15. I understand that my use of Birchington CE Primary School's Wi-Fi may be monitored and recorded to ensure policy compliance in accordance with privacy and data protection legislation. If

Birchington CE Primary School suspects that unauthorised and/or inappropriate use or unacceptable or inappropriate behaviour may be taking place, then Birchington CE Primary School may terminate or restrict usage. If Birchington CE Primary School suspects that the system may be being used for criminal purposes, the matter will be brought to the attention of the relevant law enforcement organisation.

**I have read, understood and agreed to comply with Birchington CE Primary School's Wi-Fi Acceptable Use of Technology Policy.**

Name .....

Signed: .....

Date (DD-MM-YY).....

**Updated: HT January 2025**  
**Next review: January 2026**