



BIRCHINGTON CHURCH OF ENGLAND PRIMARY SCHOOL

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www.birchington-primary.com

Headteacher: Mrs. Louise Wilson BA (HONS) NPQH

14th November 2025

Dear Parents and Carers

Invitation to Become a Parent Governor

We are currently seeking to appoint a Parent Governor to join the Governing Body of Birchington CE Primary School. This is a valuable opportunity for a Parent or Carer to contribute to the life and work of our school and to help shape its future direction.

The Role of a Parent Governor

Parent Governors are elected representatives of the Parent community who work collectively with other Governors and the Headteacher to ensure that the school provides the best possible education for all pupils. Governors focus on strategic matters, not the day-to-day running of the school. Their key responsibilities include:

- Helping to set the school's vision, values, and strategic priorities
- Monitoring educational performance and progress
- Overseeing financial performance and ensuring resources are used effectively
- Providing both support and challenge to the school's leadership team

Who Can Apply?

All Parents and Carers of children currently attending Birchington CE Primary School are eligible to stand for election. No specific qualifications are required—just a genuine interest in the school, a willingness to learn, and a commitment to attend meetings and participate in discussions. Full training and support will be provided.

Commitment Required

The Full Governing Body meets once every term in the evenings (six times per year). We meet in person at the school or we meet remotely on Microsoft Teams. Governors are also expected to make occasional visits to the school. The usual term of office is four years.

How to Apply

If you are interested in putting yourself forward, please complete the attached nomination form and return it to the school office by Friday, 21st November 2025. If more than one nomination is received, a ballot of parents will be held.

Being a Parent Governor is a rewarding way to make a meaningful contribution to your child's education and to the wider school community. If you would like further information or an informal discussion about the role, please email Ms L Bant, our Chair of Governors on: Lorraine.bant@birchington.kent.sch.uk

PEACE HOPE FORGIVENESS LOVE RESPECT



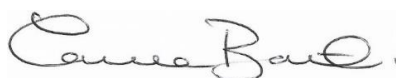
LEARNING AND GROWING; SAFE IN GOD'S LOVE

Thank you for your interest and support.

Yours sincerely



Mrs Louise Wilson
Headteacher



Ms L Bant
Chair of Governors

Nomination Form

- Please return this form to the Birchington CE Primary School by 21st November 2025
- DBS/section 128 checks must be commenced within 21 days of election/appointment for LA maintained schools
- The term of office for the successful candidate runs from date of completion of election process.

Name of the school: **Birchington CE Primary School**

Please enter in BLOCK LETTERS your name and address

(You must be the Parent/Carer of a child registered in the school)

Name

Address

Signature of nominee - I confirm that I am willing to stand as a candidate for election and that I am not disqualified from holding office for any of the reasons set out in The School Governance (Constitution) (England) Regulations 2012 or The School Governance (Constitution and Federations) (England) (Amendment) Regulations 2017:

Parent/Carer of (name of child/ren)

Signature of proposer (only complete if you are proposing another parent)

Name and address (only complete if you are proposing another parent)

Parent/Carer of (name of child/ren, only complete if you are proposing another parent)

We would ask that you include a statement of strictly no more than 250 words to support your application on a separate sheet.

In the event that there are more nominations than vacant positions, your statement will be sent to all parents of children at the school and/or may be placed on the school website (the term "Parent" includes Guardians, Foster Parents and any person who has actual custody of a child registered at the school)